



Enrollment/Financial Agreement for 2012-13 School Year

Responsible Party: _____
 Address: _____ City: _____ State _____ Zip: _____

1. Cooperation _____ <i>Initials</i>	<p>Partnership: We understand that the education of our child at Brevard Christian School is a partnership between our family and the school. We agree to be supportive of the school and to cooperate in making this a successful year.</p> <p>Placement: We agree that the school has full discretion for the grade placement and teacher assignment of our child.</p>
2. Fees _____ <i>Initials</i>	<p>Payments: We agree to pay Brevard Christian School tuition in the amount(s) listed below for the 2012-13 School Year.</p> <p>Re-enrollment & Student Fees: We understand that the re enrollment fees and student fees are non refundable,</p> <p>August Tuition: If I withdraw a student after August 1, and before schools starts the August tuition will be non-refundable.</p> <p>Withdraw: I understand that in the event that the school or I decide to withdraw my student(s) that I am financially responsible for the remainder of the month they are withdrawn in. Refunds will not be prorated.</p> <p>Past Due Accounts: Students with delinquent accounts may not be permitted to attend extended care or participate in extracurricular activities or events.</p> <p>Manual Credit Card Payments: A \$4.00 fee per transaction will be charged for any Credit Cards payments that have to be keyed into the machine. This would occur when you phone in or agree to recurring charges made by the finance department.</p> <p>Athletic Department: A sports fee will be charged for all athletic team sports at BCS. Elementary Sport Fee: \$60 per sport JV and Varsity Sports: \$75 per sport to be paid prior to the first day of practice.</p>
3. Extended Care Fees _____ <i>Initials</i>	<p>Extended Care Plans: I understand that if I sign up for an extended care plan and I have a change in my need for extended care it is my responsibility to contact the Finance Office to change my plan. Extended Care Fees are non-refundable prior to the change in plan being made.</p> <p>Late Fees: A fee of \$1.00 per minute will be charged for any student left after 5:30 pm in extended care.</p> <p>VPK Only: You will be charged a \$1.00 per minute late fee for picking your student up past 12:30 pm. If you are VPK only you must pay re-enrollment fees to use any of our extended care programs.</p>
4. Volunteer Commitment _____ <i>Initials</i>	<p>I understand that Brevard Christian School requires a two-parent family to donate 20 hours of service each year and single parent families to donate 10 hours of service. In lieu of volunteer hours, a \$100.00 fee per family may be paid. This payment will be on the May billing statement if the volunteer hours have not been provided.</p>
5. Other Fees _____ <i>Initials</i>	<ul style="list-style-type: none"> Accounts not paid by the 10th of the month will be accessed a \$25 late fee. This fee will not be waived. In the event of a returned check or declined credit card due to non-sufficient funds a \$35 NSF fee will be accessed. This fee will not be waived. Brevard Christian School will not accept postdated checks and is not responsible for fees incurred if I write a postdated check and it is cashed prior to the date on the check. I understand that fees associated with disciplinary issues, damages to the school, lost books will be posted to my account and I am financially responsible for these fees.
6. Paper Statements _____ <i>Initials</i>	<p>_____ I wish to receive a paper statement via the U.S. Mail.</p> <p>_____ I wish to opt out of paper statements and understand my statements are available daily in RenWeb and Will be emailed to the email address on file in my RenWeb account.</p>
7. School Records _____ <i>Initials</i>	<p>I understand that if a student account is not up to date at the time of withdrawal or dismissal, all grades, transcripts and records will be held until the balance is paid in full. Grades or records are not released on the same day a student withdraws. Parents must have completed all withdrawal papers and paid all fees and tuition payments due, in order for the school records to be sent to the receiving school. Withdrawal is not complete until the withdrawal form is turned in to the administration office. An account left open may incur additional tuition fees until withdrawal papers are returned to the administration office.</p>
8. Photo Consent _____ <i>Initials</i>	<p>() Consent to and authorize</p> <p>() Do not consent to</p> <p>.....the use and reproduction by BCS of any and all photographs and any other audio/visual materials taken of my child or children listed above for promotional material, educational activities, and exhibitions or for any other use for the benefit of the school. This includes posting of picture on the official BCS Website and Facebook Page.</p>



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9. Handbook _____ Initials	The 2012-13 Parent Student Handbook will be posted online at www.brevardchristianschool.com . It will also be printed in your students planner (1 st – 12 th grade). I hereby agree to abide by the policies and procedures of the 2012-13 Parent Student Handbook. I understand that it is my responsibility to review the handbook in detail. The school administration reserves the right to interpret and execute all school policies and to address any other issues that may have an impact on the school community.
10. Medication and Records _____ Initials	Acetaminophen (Tylenol) <input type="checkbox"/> No <input type="checkbox"/> Yes Topical Medications <input type="checkbox"/> No <input type="checkbox"/> Yes I understand that new students must have a current school physical and shot record on file to begin classes and that returning K5 and 7 th grade students must also have an updated shot record and new physical to return to classes.
11. Campus Transport _____ Initials	I give my children permission to walk or be transported by BCS vehicles to and from the PreSchool and Main Campus for special events.

Shaded Area is for Office Use Only

Student Name	Grade	Tuition Plan Annual By____ Monthly	Tuition Total including multi child & annual discounts	Reenroll/Reg. Fees	Student Fees	Student Fees M/A M=Monthly A=Annually	Scholarship SU=Step Up MK=McKay

Payment Record:

Testing Fees: Total Due \$ _____ Amount Paid\$ _____ Date _____ Cash ___ Check# _____ CC _____

Application Fees: Total Due \$ _____ Amount Paid\$ _____ Date _____ Cash ___ Check# _____ CC _____

Re-Enrollment Fees: Total Due \$ _____ Amount Paid\$ _____ Date _____ Cash ___ Check # _____ CC _____

New Student

Registration Fee: Total Due \$ _____ Amount Paid\$ _____ Date _____ Cash ___ Check # _____ CC _____

Please see attached rate schedule for tuition payment plans.

New Student Checklist:

- Liability and Parental Consent Form Immunization Requirements to parents (new, K5 & 7th) RenWeb Complete
- Immunization Certificate (form 680) Recent Physical (form 3040) Copy of Birth Certificate



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I agree and will follow the terms of the Enrollment/Financial Agreement as outlined above. I understand that if I choose to pay annually and do not pay by date noted above the tuition discount for paying by that date will not be given. I have read all initialed areas and understand my financial obligation to Brevard Christian School. By signing below I understand that I am financially responsible for the above named student accounts.

SOCIAL SECURITY #: _____

PARENT/GUARDIAN NAME _____ DATE: _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

FINANCE MANAGER OR SCHOOL ADMINISTRATION _____ DATE: _____

Finance Notes:



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RATE SCHEDULE FOR THE 2012-13 SCHOOL YEAR

INITIAL ENROLLMENT FEES:	10 PMTS	ANNUAL PLAN
Application Fee		\$50.00 refundable if student is not accepted by BCS
Testing Fee		\$50.00 non-refundable
RE ENROLLMENT FEES: Returning Student - <i>Prior to February 29th</i>		
Preschool (K3-K4, not VPK only)		\$75.00 non-refundable
K5 – 12 th Grade		\$150.00 non-refundable
RE ENROLLMENT FEES: Returning Student - <i>After to February 29th</i>		
Preschool (K3-K4, not VPK only)		\$175.00 non-refundable
K5 – 12 th Grade		\$250.00 non-refundable
REGISTRATION FEES: NEW STUDENT - <i>Due by 8/1 or prior to attending classes</i>		
Preschool (K3-K4, not VPK only)		\$175.00 non-refundable
K5 -12 th Grade		\$250.00 non-refundable
STUDENT FEES: <i>includes books</i>		
Pre School (K3 & K4)	\$17.50	\$175.00 due by 8/1
K5 – 12 th Grade	\$22.50	\$225.00 due by 8/1
TUITION FEES:		
K3 (5 DAYS)8:30AM-12:00PM	\$320.00	\$3,200.00
K3 (5 DAYS)8:30AM-3:30PM	\$420.00	\$4,200.00
K3 (5 DAYS)8:30AM-5:30PM	\$520.00	\$5,200.00
K3 (3 DAYS)8:30AM-12:00PM <i>Monday/Wednesday/Fridays only</i>	\$267.50	\$2,675.00
K3 (2 DAYS)8:30AM-12:00PM <i>Tuesdays/Thursdays only</i>	\$190.00	\$1,900.00
VPK Only		No Fees
Elementary K5-5 th	\$490.00	\$4,900.00
Middle School 6 th -8 th	\$500.00	\$5,000.00
High School 9 th -12 th	\$520.00	\$5,200.00
VPK EXTENDED CARE FEES: <i>K4 Students remaining for extended care are required to pay reenrollment/registration fees.</i>		
VPK 12:00PM-3:30PM	\$160.00	\$1,600.00
VPK 12:00PM-5:30PM	\$260.00	\$2,600.00
MAIN CAMPUS EXTENDED CARE FEES:		
AM Care 6:30AM-8:15AM	\$52.50	\$525.00
PM Care 4:00PM-5:30PM	\$52.50	\$525.00
AM & PM Care	\$97.50	\$975.00
Extended Care by ½ hour	n/a	\$2.50 Per any part of a half hour
Extended Care Late Fees	n/a	\$1.00 per minute for any time after selected plan pick up time.

PAYMENT METHODS:

Monthly: 10 payments on the 1st of each month beginning August 1st. Tuition payments are due on the first of each month and are past due after the 10th.

Annually: Payment in full by May 25, 2012

- A five percent (5%) discount is available to any family who pays the annual amount by February 29th.
- A three percent (3%) discount is available to any family who pays the annual amount by March 31st.
- A two percent (2%) discount is available to any family who pays the annual amount by May 25th.

To be eligible for any of the above discounts, enrollment fees and student fees must be paid in full by the date stated.

MULTI CHILD DISCOUNT:

2nd Student – 10%
 3rd Student – 15%
 4th Student – 20%
 5th Students or more – Contact the office

SUMMER CAMP:

Age 3 to 5th Grade (entering)

Registration \$35 NRF
 Age 3 and 4 \$100 per wk
 K5-5th grade \$115 per wk